



Glacier Edge PTO

Take care of each other. Reach new heights.

800 Kimball Lane, Verona, Wisconsin, 53593 (608) 497-2124

REIMBURSEMENT FORM

1. Please complete this form when you have paid for items and wish to be reimbursed.
2. Please staple all receipts pertaining to this payment to this form.

Requested by: _____

Committee/Event: _____

Itemize Purchases per <u>Store Receipt</u> :	Amount:
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____
TOTAL:	\$ _____

Make Check Payable to: _____

Send Check to: _____

Treasurer Use Only
 Date Check Written: _____
 Check #: _____
 Approved Amount: _____

****RECEIPTS MUST BE ATTACHED FOR PAYMENT****

The Glacier Edge Elementary PTO helps our learning community reach new heights by facilitating events and projects that inspire care for each other and support for the educational and social experience of our diverse learners.
 Visit our website: <http://www.verona.k12.wi.us/page.cfm?p=317>